



## **Family Strengthening Worker / Clinic**

### **Summary**

We are currently seeking a dedicated Family Strengthening Worker (FSW) to actively participate in our community-focused Family Room programs. The FSW's primary responsibility is to contribute to the Building Strong Families Clinic program, which aims to create a comfortable and secure environment for parents and children from immigrant families to engage with healthcare providers.

Collaborating closely, the Family Room and The Building Strong Families Clinic collectively strive to offer both medically and culturally relevant support to immigrant families in Chittenden County. FSWs will play a crucial role as liaisons, bridging the gap between these families and various medical or social service providers.

Proficiency in effective Spanish communication is a key requirement for this role.

### **Job Responsibilities and Requirements**

- Greet and welcome families/visitors, helping them navigate through the clinic.
- Facilitate communication and coordinate services between parents/family and medical providers.
- Provide interventions with families as needed to empower them to obtain necessary services and guide parents through completing paperwork as needed.
- Help to serve as a cultural broker in relaying content and engaging participants in questions and discussions between parents/family and medical providers.
- Help families utilize community resources and inform them of Family Room services and programs and assist with completion of applications for programs for which they may be eligible.
- Teaming with pediatric physicians, the FSWs serve as a family educator for co-facilitate developmental screening and group instruction on culturally competent parenting and child development topics.
- Work collaboratively and effectively within a team.
- Work closely with medical providers to help ensure that parents/family have comprehensive and coordinated care plans and assist patients in understanding the care plans.
- Establish positive, supportive relationships with parents/family and provide feedback.
- Delivering health information using culturally appropriate terms and concepts.
- Responsible for providing consistent communication to the Medical provider to evaluate patient/family status, ensuring that provided information, and reports clearly describe progress.
- Provide support and ongoing follow-up with parents/family members.

- Assist families as needed to navigate the medical and social service systems, providing health screenings, referrals, and information.
- Make referrals to other services as needed and work with other community providers to provide collaborative services to the families.
- Translating and interpreting for families and health care service providers.
- Maintains regular communication with team members (physicians, nurses, social workers, etc.) who also work with the parents/family.
- Maintains familiarity of community events and resources that may be beneficial for families and makes appropriate recommendations.
- Assist with the evaluation data collection.

To perform this job successfully, an individual must be able to perform each essential duty at a satisfactory level. The requirements listed above are representative of the knowledge, skills, and/or abilities required.

The ideal candidate will be someone who is excited about the Family Room's mission as a Parent Child Center, a familiarity with community resources for children and families, experience providing services to immigrants and culturally diverse populations preferred and work effectively as a team member.

### **Working Conditions & Compensation**

Position: Part-time, Office environment

Hours: 12 hours per week

Schedule: Mondays and Tuesdays

Hourly Wage: Starting at \$21.00

Benefits: CTO (Combined Time Off), Retirement plan, Paid holidays, and more.

### **How to apply**

Please send a detailed, personalized cover letter and resume to our Executive Director, Josh Miller, at [careers@thefamilyroomvt.org](mailto:careers@thefamilyroomvt.org). Applications will be accepted until the position is filled.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to sit, stand or walk for prolonged periods time
- Regularly required to engage in verbal communication and auditory perception
- Regularly required to visually observe objects up close and at distance ranges
- Regularly requires hands to for handling objects and finger dexterity
- Occasionally required to reach or bend
- Infrequent light physical effort is required

### **Mental Demands**

The mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to utilize written and oral communication skills; read and interpret information and documents; analyze and solve problems; learn and apply new information or skills, and manage multiple concurrent tasks, often with constant interruptions
- Regularly requires demonstrated poise, tact and diplomacy when interacting with individuals encountered during work, some of whom may be upset

*The Janet S. Munt Family Room values all members of our community. We seek to create an environment that respects and honors the diversity of individuals and their unique contributions to our mission. Our programs are designed to serve children and families who are diverse in many ways. The Family Room is dedicated to supporting the effective resolution of diversity, equity, and inclusion concerns. We have a Diversity, Equity and Inclusion (DEI) committee. Our DEI community recently held a workshop to build inclusive practices for our staff, and we continue to explore ways to make The Family Room more inclusive.*